



European Youth Cup
Čatež Slovenia
1 - 6 May 2023

<http://www.archeryeurope.org>

<https://www.ianseo.net/Details.php?toId=13898>

TEAM MANAGERS MEETING INFORMATION BOOKLET

Version 2 / 01 May 2023

The Team Managers Meeting takes place
in a conference hall in hotel Čatež
Monday 1st May at 11:30

All Team Managers are kindly requested to attend this important meeting.
Teams without Team Managers are requested to send one of their
competitors to the Team Managers Meeting.

Due to environmental preservation and responsible behavior toward nature, we will
not have any printed material. Please note that notifications regarding the
tournament will be shared in real-time on our web site and Ianseo.

Please read this document carefully.

Agenda of the Team Managers (TM) meeting

Opening

- Brought to order by WAE TD, Mr Wolfgang Halvax
- Introduction of the panel, WAE TD, Mr Wolfgang Halvax
- Welcome speech, Organizing Committee, Mr Marjan Ilar and Ms Irena Rosa

1) Roll call of all attending nations (TD)

2) Introduction of Officials (TD)

- Organizing Committee (OC) members, by the Event Manager
- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by WAE TD

3) Technical Aspects of the competition (TD + OC + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Practice Field and Competition Field
- 3.3. Competition Program (attached)
- 3.4. Practice and Warm up
- 3.5. Equipment Inspection
- 3.6. Qualification Round & information on scoring
- 3.7. Individual Elimination Round
 - 3.7.1. U18
 - 3.7.2. U21
- 3.8. Team Elimination Round
 - 3.8.1. Recurve Team
 - 3.8.2. Recurve Mixed Team
 - 3.8.3. Compound Team
 - 3.8.4. Compound Mixed Team
- 3.9. Individual Finals Round & Team Finals Round
- 3.10. Appeal Procedure (Form attached)

4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event, Youth Cup rules, WA Rules for 2023
 - 4.3.1. Practice and start of the competition
 - 4.3.2. Practice on the competition field during byes
 - 4.3.3. Team members' nomination
 - 4.3.4. Number of team officials
- 4.4. Rankings
- 4.5. Dress Instructions
- 4.6. Lost arrows

5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, Finals...
- 5.3. Accreditation cards



6) Protocol and ceremonies

- 6.1. Opening
- 6.2. Medal Ceremonies
- 6.3. Closing & Party

7) Medical Related issues (OC)

- 7.1. Medical services
- 7.2. Emergencies

8) Doping Control

- 8.1. Doping control
- 8.2. Alcohol test

9) Other matters of Importance (TD)

- 9.1. The environment
- 9.2. Water
- 9.3. Smoking
- 9.4. Lost items

10) Questions from Team Managers

11) Closing (TD)

IMPORTANT TELEPHONE NUMBERS

Event & Competition Management

Ms Irena ROSA +386 31 633 851
Ms Petra BOLTA +386 31 243 311

Hotels and Transportation

Ms Irena ROSA +386 31 633 851

WAE TD

Mr Wolfgang HALVAX +43 660 2400 488

WAE TECHNICAL DELEGATE

Mr Wolfgang HALVAX

ORGANIZING COMMITTEE

President: Mr Marjan ILAR
Event & Competition Manager: Ms Irena ROSA
Event Manager Assistant: Ms Petra BOLTA
Field manager: Mr Brane ŠTEPIC
Accreditation/Accommodation: Ms Irena ROSA, Ms Petra BOLTA
Transportation: Ms Irena ROSA
Results: Ianseo (Mr Ardingo SCARZELLA, Ms Natalia SALUKVADZE, Mr Marco CARPIGNANO)
Video/TV: Mr Ardingo SCARZELLA
Speaker/Announcer: Mr Henk WAGEMAKERS
Photographer: Mr Aleš ROSA

OFFICIALS

Tournament Judge Commission:

Ms Katerina KONCALOVA, Chair of Judges
Ms Maren HASSE, Judge
Mr Muharemm CAKNAK, Judge
Mr Peter VAN DEN BULCK, Judge

Members

Mr Branko VARDIČ, Judge
Mr Tone CEZAR, Judge
Ms Metka VODUŠEK, Judge
Ms Maruša GAJIĆ, Judge
Ms Maya SHALABY, Judge
Mr Frane MERELA, Judge

Director of Shooting:

Mr David CATALAN, DoS
Mr Igor VRBANČIČ, DoS Assistant

Jury of Appeal:

Mr Richard PRIESTMAN, chair
Mr Gilles TOPANDE MAKAMBO, member
Mr Matej ZUPANC, member
Mr Jan Frederick SIEBERT, alternate
Ms Guendalina SARTORI, alternate

WA Results & Accreditation (IANSEO):

Mr Ardingo SCARZELLA, Ms Natalia SALUKVADZE, Mr Marco CARPIGNANO



Points to clarify

3) Technical Aspects of the competition (TD)

3.1. Number of Participants per class Updated 1 May 2023

RU21M	Individual: 44 (1/24)	Teams: 9 (1/8)
RU21W	Individual: 39 (1/24)	Teams: 8 (1/4)
RU18M	Individual: 46 (1/24)	Teams: 11 (1/8)
RU18W	Individual: 42 (1/24)	Teams: 10 (1/8)

CU21M	Individual: 20 (1/16)	Teams: 3 (/)
CU21W	Individual: 13 (1/8)	Teams: 2 (/)
CU18M	Individual: 15 (1/8)	Teams: 3 (/)
CU18W	Individual: 9 (1/8)	Teams: 1 (/)

MIXED Teams RU21:	16 (1/8)
MIXED Teams RU18:	16 (1/8)

MIXED Teams CU21:	7 (1/4)
MIXED Teams CU18:	5 (1/4)

Number of Nations	24	(Non European 0)
Total No of Archers	228	
Total No of Officials	50	

3.2. Practice Field and Competition Field

The practice field is organized on the field next to the competition field.

Competition field is a football field with natural grass. The official practice and all competition including mixed team finals, team finals and individual finals will be organized on the same, but reorganized field.

The distance between 2 shooting positions on the shooting line will be 0,90m.

All finals will be shot alternate and will have live coverage.

Also some other matches during the competition will have live coverage on the video screen and on internet.

3.3. Competition Program (attached)

The latest competition program is published. Any official competition schedule will have indicated the version number and the date-hour it was printed.

All competitors are split by the category – U18/U21.

3.4 Practice and Warm up

Official Practice (2,5 hours) shooting AB-CD format:

- U18: 08:30 to 11:00
- U21: 15:30 to 18:00

Warm up will be organized on the competition field as it is scheduled in the attached program.

Non competing archers will be allowed to practice only on the practice field till Friday.

Practice field will be open from Sunday till Friday 8:00-12:00 and 14:00-18:00. Schedule may be modified if necessary.

3.5. Equipment Inspection

Equipment inspection will follow the program of the official practice and will be held at the official practice field. Each team will be called (in the English alphabetical order) and invited by the judges to the dedicated place for the Equipment inspection in the competition field.

- All team members (archers and officials) shall wear or bring their team uniforms.
- Spare equipment and accreditation card must also be brought for inspection.
- The start number will be given at the warm up on the day of competition at shooting line in front of archer's position and will not be changed during the competition.
- The start list will be published before the start of the official practice, so archers can practice on their assigned targets.
- There is no access to the competition field before or without accreditation is done.

The correct spelling of athlete's names, as well as the correct date of birth in the archers' list will be checked during the accreditation – please bring passports to the accreditation.

3.6. Qualification Round & Information on scoring

Target assignments will be published only on boards and on internet.

30 seconds per arrow will be the time allowed for individual shooting during Qualification and Elimination Rounds, therefore the time limit for 6 arrows will be 3 minutes.

Shooting in qualifications will be conducted with 3-4 archers per target in AB-CD format.

For the qualification rounds, no faces will be changed after the practice arrows. Please instruct the archers to mark the arrow holes during practice.

The athletes will have double scoring from qualification round till individual bronze medal matches and the same is for team and mixed team competition: one electronic and one on paper scorecard. For each target, one athlete will enter the score on the paper score sheet; another athlete will make the electronic scoring.

All the athletes on the same target must verify that the correct scores are entered.

Please instruct your athletes to fill in properly the scorecards including total score, 10's and X's and sign the card before handing them back after each round. Double scoring is required (one on paper and one electronic) and after the match also the winner has to be marked.

In case of tied score on positions 8 when we have more than 32 archers in the category, a shoot off will be arranged. Neutral targets will be used.

3.7. Individual Elimination Round

For the elimination rounds, no faces will be changed after the practice arrows. So please instruct the archers to mark the arrow holes during practice. Matches will start as soon as the field is ready.

We will keep to the starting time at the beginning of the session and then the competition will run as it goes. Therefore some matches could start sooner than the time indicated in the schedule. Please be aware of this and be prepared for it.

Byes are allowed. In case of a bye, archers will be allowed to shoot, but no score will be recorded or allowed to be displayed.

The individual elimination round will start with the 1/24 in categories with more than 33 archers. Top 8 individual archers will go directly to the 1/16 eliminations. Archers from 9th to the last position will shoot the 1/24 eliminations, as appropriate. Then the top 8 will join the winners of 1/24 eliminations to complete the 1/16 elimination.

Please check carefully the schedule.

3.7.1 Recurve

The set system will be used for recurve division. All individual matches will consist of maximum 5 sets of 3 arrows per set. Archer with 6 set points wins the match.

3.7.2 Compound

The compound match round will be used for compound division. All matches will consist of 5 ends of 3 arrows, cumulative scoring.

3.8. Team and Mixed Teams Eliminations and Finals

The Team and Mixed team Elimination Round will start with the 1/8. Bronze and Gold medal matches will be organized with alternating shooting – for mixed teams on Wednesday and for teams on Friday. Remember that you need an agent for the blind.

Byes are allowed. In case of a bye, teams will be allowed to shoot on the competition field, but no score will be recorded or allowed to be displayed.

Remember that the composition of the mixed team and team can be changed in writing at least 15 minutes before the start of the official practice of that round of competition – see art. 4.3.2. below. The form is attached at the end of this document.

3.8.1. Recurve Team

- Max. 4 sets of 6 arrows, 2 arrows per archer (set points scoring). Team with 5 set points wins the match.

3.8.2. Recurve Mixed Team

- Max. 4 sets of 4 arrows, 2 arrows per archer (set points scoring). Team with 5 set points wins the match.

3.8.3. Compound Team

- 4 ends of 6 arrows, 2 arrows per archer (50 m, cumulative scoring)

3.8.4. Compound Mixed Team

- 4 ends of 4 arrows, 2 arrows per archer (50 m, cumulative scoring)

Shoot-off in Team eliminations and Finals with simultaneously shooting is just one arrow each archer, 60 sec per team (40 sec for Mixed Teams). In Bronze and Gold medal matches with alternating shooting the archers are alternating after every single arrow.

3.9. Individual Finals Round – Bronze and Gold Medal Matches

All Bronze and Gold medal matches individual, mixed teams and teams will have alternate shooting. The field for medal matches will be divided in two areas – the final field and the practice field for finalists.

Remember that you need an agent for the blind.

3.10. Appeal Procedure (Form attached)

An Appeal form is attached to this document (see attached after this chapter, Appendix 3)
In case of Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of 50 EUR must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.

If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4) Technical Matters (TD + chairman of Judges)

4.1. Timing Control system

The Chronotir timing equipment will be used for timing with several displays on the competition and practice field.

4.2. Results system

Ianseo is the provider of the results. The scoring in the Qualification and Elimination Round will be done by the archers. One archer will write down the score on the paper score sheet and another archer will score on a terminal. The third/fourth archer verifies that the correct scores are entered.

The terminals are used during the Qualifications, Eliminations and Finals, but not during the Bronze and Gold medal matches alternating shooting.

4.3. Rules that apply in this event

4.3.1. Practice on the competition field during byes

Practice on the competition field during byes will be limited to three arrows per end and maximum of three sets for recurve and five ends for compound. If more than three arrows are shot by an athlete in an end after being warned by a judge, the athlete may be denied further practice on the competition field but any such violation shall not affect the next match.

4.3.2. Team members' nomination

A team shall consist of the highest ranked 3 (or 2 if a Mixed Team) athletes from the Qualification Round unless the Team manager notifies the official approved result verifier or the Chairman of Judges in writing at least fifteen minutes before the start of official practice of that round of competition of a substitution of another athlete who competed in the Qualification Round. A violation of the foregoing will result in disqualification of the team. In case of substitution medals shall only be awarded to the athletes that shot the Team round, not the Qualification Round.

4.3.3. Number of team officials

A Team Manager may be helped by other team officials (such as coaches, physiotherapists, psychologists, etc.). There may not be more than one team official on the field of play for each athlete competing at the time.

However, the maximum number of team officials on the field of play at the same time is four. This may be increased by one official per category if the Member Association has athletes competing in more than two categories at the same time.

4.3.4. Archers acting as Coaches

Archers may be acting as coaches during finals.

4.3.5. Shoot-offs - Individuals:

- A single arrow shoot-off for score.
- If the score is the same the arrow closest to the centre of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved.
- If both athletes miss the scoring area of the target, both athletes will shoot an additional arrow.

4.4. Rankings

After the end of this event, the Youth Cup Ranking will be prepared and the results obtained during the European Youth Cup in Sion will be added to those one obtained in Čatež.

The awarding of the Youth Cup circuit 2023 will take place in Sion immediately after the awarding of the competition.

4.5. Dress Instructions

Athletes, officials and staff should have a proper appearance when they are on the field during competition. Athletes, team officials and technicians should wear their national team uniforms (with same look per division following WA rules) and sport shoes.

Opened shoes are not allowed on the field of play and on practice field.

We would like to remind all teams that names of archers and country code are appreciated for this event, but mandatory for archers participating in major events.

4.6. Lost arrows

All lost and find arrows are to be reported to judges. An arrow found on the field of play at later stage of the competition will be considered as a part of that end if not reported.

It is very important to report lost arrows because we are on a football field, and any arrow left in the field can cause serious injuries to football athletes.

5) Logistical Aspects (OC)

5.1. Transportation:

The competition field, practice field and final field are in walking distance, and therefore the transportation is not needed. The schedule for departures will be published in time.

5.2. Meals

All meals, breakfast, lunch and dinner will be served at the hotels according to the schedule: breakfast: 7:00-10:00, lunch: 12:00-14:00, dinner: 18:00-21:00; if necessary, the serving time can be modified. Reserved tables by teams will be arranged.

Water will be served at lunch and dinner while the other ordered drinks have to be paid.

5.3. Accreditation Cards rules

The accreditation card must be worn at all times in the practice and competition areas.

6. Protocol and ceremonies (OC)

6.1. Opening

There is no opening ceremony. Only a short welcome speech will be organized before the start of official practice for cadets and for juniors.

6.2. Medal Ceremonies and Closing Ceremony

Medal ceremonies will be conducted separately for teams and individuals.

All archers involved in the ceremonies are requested to go to the gathering point ASAP in order to proceed quickly and smoothly with the award ceremony.

After awarding the medallists will have to stay on the field for the picture. All teams are kindly asked to stay on the field till the end of the medal ceremony.

There will be short closing ceremony. The event will finish officially after the last medal ceremony at the finals venue.

6.3. Disco party

Disco party will be organized after the dinner in hotel Čatež.

7. Medical Related issues (Medical representative)

There is a doctor responsible for the First Aid on the field. In emergency the ambulance will be called.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

Number of Slovenian Emergency Call Centre: 112

8. Doping Control

8.1. Doping control

There will be no doping control on this event.

8.2. Alcohol test

Level of alcohol will not be tested during the competition.

9. Other matters of importance (WAE TD)

9.1. The environment

We ask you to instruct your athletes to use the litter bins which are placed behind the waiting area.

9.2. Water

Every participant will receive as a present a plastic bottle/cup with his/her name. It is important to mention that the tap water in Čatež is drinkable, clean and fresh. The bottle can be filled with water anywhere in the hotel as well as also on the field.

9.3. Non smoking and no alcohol

This is a non smoking event for the practice and official competition areas. Inside sport area you are not allowed to smoke, you must use the designated areas outside the sport field. The same is valid also for electronic cigarettes.

Also alcohol consumption is forbidden.

9.4 Information System

- Due to environmental preservation and responsible behavior toward nature we will not have any printed material.
- Printed documents will be published only on the board at the competition venue.
- All competition documents will be published <http://www.ianseo.net>
- There will be live TV streaming during finals.
- The official results will be published immediately after the conclusion of the competition.

9.5. Lost items

All lost items will be brought to the DoS stand, so ask there if you lost something.

11. Questions from Team Managers

12. Closure (TD)

We wish you to spend good time in our beautiful area and bring home some nice memories.



Request for CHANGE in Team composition

National Team:

Category: RU21M / RU21W / RU18M / RU18W

Names of competing archers:

- 1.
- 2.
- 3.

Name of ARCHER being replaced:

Category: RU21M / RU21W / RU18M / RU18W

Names of competing archers:

- 1.
- 2.
- 3.

Name of ARCHER being replaced:

Date:

Time of Receipt:

Team Manager Signature:

Result verifier/COJ signature (to confirm time of receipt):

NOTE: Form must be submitted to the official approved result verifier or the Chairman of Judges in writing at least 15 minutes before the start of official practice of that round of competition.



Request for CHANGE in MIXED Team composition

National Team:

Division: RECURVE U21/ RECURVE U18

Names of competing archers:

- 1.
- 2.

Name of ARCHER being replaced:

Division: COMPOUND U21/ COMPOUND U18

Names of competing archers:

- 1.
- 2.

Name of ARCHER being replaced:

Date:

Time of Receipt:

Team Manager Signature:

Result verifier/COJ signature (to confirm time of receipt):

NOTE: Form must be submitted to the official approved result verifier or the Chairman of Judges in writing at least 15 minutes before the start of official practice of that round of competition.

APPEAL FORM

This is an intention of Appeal
This is an appeal
from

- The Team Manager of :
Name of the Team Manager:
 The Team of :
 An individual person (name) :
 Other (please specify) :
This appeal is against :

Description of Appeal or Protest :

I believe this action is against the following rules (state article if known) :

Signature :

Name in printing:

Received on : time :
by Chairperson of the Tournament Judge Commission :

Signature:

Name in printing:

Article 3.13. WA Rulesbook

An **intention to appeal** when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first. The **written appeal** shall be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first.

